

LABOR RELATIONS



NOTED	
PRES	
EXEC VP	<i>May 8</i>
SECY	<i>5/14</i>
TO FILE	

May 7, 2007

Mr. Ted Keating
President
National Association of Postal
Supervisors
1727 King Street Suite 400
Alexandria, VA 22314-2753

Dear Ted:

As a matter of general interest, we have enclosed a copy of the communication to be sent to all postal employees concerning the new ELM Section 665.17 *Reporting Requirements for Sex Offenders*.

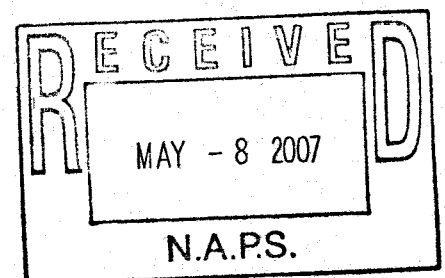
The letter will be mailed to all employees on May 24, 2007 and will be published in the Postal Bulletin dated May 24, 2007.

If you have any questions concerning the foregoing, please contact Anthony Waters at (202) 268-3832.

Sincerely,

Alan S. Moore
A/Manager
Labor Relations Policy and Programs

Enclosure





May 24, 2007

ALL EMPLOYEES

SUBJECT: The United States Postal Service's Policy on Reporting Requirements
for Sex Offenders

The purpose of this letter is to notify all employees of the Postal Service's policy regarding reporting requirements for sex offenders. Specifically, any Postal employee required by the law of any jurisdiction to register as a sex offender must notify his or her Manager, Human Resources, within a specified time frame. Establishment of the *Reporting Requirements for Sex Offenders* is published in the Postal Bulletin dated May 24, 2007. The policy is also stated in the Employee and Labor Relations Manual (ELM), Section 665.17, and is provided below:

ELM, Section 665.17 Reporting Requirements for Sex Offenders

An employee who is required by the law of any jurisdiction to register as a sex offender must report in writing that he or she is subject to this requirement, as follows:

- a. Any employee who is not an Area or Headquarters employee must make his or her report to the Manager, Human Resources (District); Area employees must make their report to their Manager, Human Resources (Area); and Headquarters employees must make their report to the Headquarters Manager, Corporate Personnel Management.
- b. An employee who first registers as a sex offender on or after May 24, 2007, must make this report to management within ten calendar days after the employee first registers as a sex offender.
- c. An employee who registered as a sex offender at any time before May 24, 2007, must make this report to management no later than June 4, 2007.
- d. If, after making his or her first report to management, the employee is required to register as a sex offender in a different jurisdiction, or to register anywhere because the employee has committed an additional offense, the employee must inform management within ten calendar days after so registering.

The Postal Service has a responsibility to ensure the safety of its workforce and the public, and protect its image. Therefore, the Postal Service will review each employee report on a case-by-case basis to determine whether reported offenses may impact an individual's suitability for certain positions or employment. Any resulting action affecting an employee will be in accordance with pertinent collective bargaining agreements and Postal Service personnel policies. Additionally, any information related to the report will be subject to the Privacy Act of 1974.

Any questions regarding the policy should be addressed to your Manager, Human Resources.

A handwritten signature in black ink that reads "Anthony J. Vegliante".
Anthony J. Vegliante